

## Update on COVID-19 (Coronavirus) March 20,2020

Hello Clients and Friends,

As the COVID-19 situation evolves, the health and safety of our employees and clients remains paramount at RBC Wealth Management. To help prevent the spread of COVID-19, we are temporarily unable to accept visitors and clients at our branch.

(On a personal note and as you know from previous emails from me, I will be working from home for the foreseeable future due to my recent foreign travels.)

While we are taking this precaution to help prevent the spread of COVID-19, we also appreciate that you still need access to professional investment and wealth services from us. Though we are not accepting clients and visitors to our branches and offices, we remain fully operational and committed to providing you with the service you need.

Please feel free to reach out to us at any time by phone or email. We are happy to schedule calls with you to review your portfolio or financial plan, and discuss any other topics that are on your mind.

We also offer a range of secure online services, including:

- Electronic funds transfers so you can easily move funds between your bank and investment accounts
- Wire transfers to send or receive money electronically
- Online account access so you can send important requests to us through secure two-way messaging and link your RBC bank and investment accounts
- eDocuments so you can receive important documents like account statements, tax slips and trade confirmations online, instead of in the regular mail

To get set up to access any of these services, please email us at <u>tom.gribbons@rbc.com</u> or call me at 506-637-7501.

You can also reach my associate Laura Williams at <u>laura.n.williams@rbc.com</u> or call at 506-637-7599.

The last few weeks have been challenging, but I want you to know that we are here to help. I also want to assure you that we have multiple safeguards in place to protect your accounts.

We will continue to provide updates as this situation evolves, and if you have any questions or concerns, please let us know. Thank you for your continued trust in us.

Best regards, Tom Gribbons