



Questions? We're here to help. Edwards Private Wealth



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How to send secure messages

Safely send and receive messages containing personal, confidential information through the RBC Wealth Management Online Secure Message Centre. Here's how:

Go to www.rbcds.com and click on "Sign in" (top right corner).

If you don't remember your ID/password, please contact the RBC Wealth Management Online Helpdesk at 1-888-820-8006. If you don't have access to RBC Wealth Management Online, ask us for assistance.

Sending secure messages

1. Once logged in, click on Messages in the left-hand navigation menu.

RBC	Wealth Management Dominion Securities	
ស	Home Page	
₩.	Portfolio	~
₽	Transfer Funds	~
œ	Markets & Research	~
Q	Messages	
Ē	Documents	~

2. Click on "New Message."

New	Viewed	Sent	Drafts		
Date	•	From	Subject	Туре	
			You do not have any messages to view.		
			Previous Next		

3. Click the drop-down menu (1) and choose who you want to send your message to ∂u can send a general inquiry (2) or message your RBC Wealth Management team (3).



4. Compose your message.

To add an attachment, click "Select from Your Device" (1) or drag and drop (2) the attachment into the message. To remove an attachment, click the "X" to the right of the attachment (3). Please note, you can attach up to 7MB (including text) per message.

When you're ready, hit "Send" (4).

Mes	New Message ×	
1	То	
	ALL 😵 🗸	
	Subject	
	Status of Transfer	ie
	Message	
	Hi John,	
	Can you please let me know the status of my transfer to my RBC bank account?	or
© Noyar Da	Thanks, Jane 4	
	Cancel Save as Draft Send	
	Attachments	
	Select File From Your Device or drag & drop a document here	

Receiving secure messages

1. Once logged in, click on "Messages" on the left-hand navigation menu.



2. Click on a message to view it (1).

Messages					New Message	⑦ FAQs
New	Viewed	Sent	Drafts			
Date	÷	From		Subject	Туре	
Apr 21, 2020 - 07:01 pm		RBC Dominion Se	ecuritie	RE: Status of my Transfer	General Message	Û
Apr 08, 2020 - 12:25 am		RBC Dominion Se	curities	Your RBC Dominion Securities confirmation(s) is available.	eDocuments	⑪
Mar 25, 2020 - 12:46 am		RBC Dominion Se	ecurities	Your RBC Dominion Securities tax document(s) is (are) ready	Statement Notice	Ü
			Pr	evious Next		

3. Reply if needed.

Message	×
Subject: RE: Status of my Transfer Sent: Apr 21, 2020 - 07:01 pm From: ICHNI TEST	
To: Jane Smith	
Hi Jane,	
Thank for checking in. I've received the documents. I'll keep you posted on the status in the next 2 business data	/5.
Thanks, John	
Delete Canca Rep	
Original Message	
Sent: 21 Apr 2020 - 19:00:02	
From: Jane Smith	
To: JOHN TEST	
Subject: Status of my Transfer	
Hi John,	
Can you please let me know the status of my transfer.	
Thanks,	

Getting notified by email when you receive a secure message

1. Once you're logged in, click your name located at the top right-hand side, then select "Settings."



2. Enter your email address (1), then click "Update Info" (2). Make sure you do not check the checkbox under Message Centre Notifications.

Notifications Account Groups	Account Nicknames Document Delivery			
Notification Settings				
You may update or remove your email addr You can also ont out of any promotional em	ss below at any time. ils you receive from us at any time			
Email Address				
jane.smith@outlook.com				
Note:				
Note: Please add our email address, ibanking@ib	rbc.com to your "safe senders" list. Then you can receive emails from R	3C and they won't be blocked	d by spam filters.	
Note: Please add our email address, ibanking@ib	rbc.com to your "safe senders" list. Then you can receive emails from F	BC and they won't be blocked	l by spam filters.	
Note: Please add our email address, ibanking@lt Preferences	rbc.com to your "safe senders" list. Then you can receive emails from R	3C and they won't be blocked	J by spam filters.	
Note: Please add our email address, ibanking@it Preferences	rbc.com to your "safe senders" list. Then you can receive emails from R	3C and they won't be blocked	l by spam filters.	
Note: Please add our email address, lbanking@lt Preferences eDocument Notifications	rbc.com to your "safe senders" list. Then you can receive emails from F	3C and they won't be blocked	i by spam filters.	
Note: Please add our email address, ibanking@it Preferences =Document Notifications Do not send me an email when a	rbc.com to your "safe senders" list. Then you can receive emails from F	3C and they won't be blocked	J by spam filters.	
Note: Please add our email address, lbanking@lt Preferences Document Notifications Do not send me an email when a	rbc.com to your "safe senders" list. Then you can receive emails from R	3C and they won't be blocked	I by spam filters.	
Note: Please add our email address, lbanking@lt Preferences eDocument Notifications Do not send me an email when a Message Centre Notificatio This will only apply to messages from your	rbc com to your "safe senders" list. Then you can receive emails from R new eDocument (electronic document) is available. 15 em .)	3C and they won't be blocked	I by spam filters.	
Note: Preferences Document Notifications Do not send me an email when a Message Centre Notificatic This will only apply to messages from your	rbc com to your "safe senders" list. Then you can receive emails from R new eDocument (electronic document) is available.	3C and they won't be blockee	f by spam filters.	
Note: Please add our email address, lbanking@lt Preferences Document Notifications Do not send me an email when a Message Centre Notificatio (This will only apply to messages from your Do not send me an email when a	rbc com to your "safe senders" list. Then you can receive emails from R new eDocument (electronic document) is available. IS eam.) here is a new message in my Wealth Management Message (3C and they won't be blockee	f by spam filters.	2
Note: Prese add our email address, libanking@it Preferences Do not send me an email when a Message Centre Notificatio (This will only apply to messages from your Do not send me an email when a	rbc com to your "safe senders" list. Then you can receive emails from R new eDocument (electronic document) is available. ns aam.) here is a new message in my Wealth Management Message t	3C and they won't be blockee	f by spam filters.	2

Please note: this email address will be used for both your eDocuments and Message Centre Notifications. If desired, you may opt out of either or both by checking the appropriate checkbox.

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Edwards Private Wealth





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