

Updating your address and contact details in DS Online

Updating your address and contact details in DS Online is easy. Simply submit a request to your Investment Advisor team through DS Online.

Here's how you can do it

1. Log on to DS Online via www.rbcds.com, RBC Royal Bank Online Banking or through your Investment Advisor's website. If you don't remember your ID/password, please speak with the DS Online Helpdesk at 1-888-820-8006. If you don't have access to DS Online, please speak with your Investment Advisor for assistance.

From the "My Home" tab, click on "Edit Profile" and "Update Address and Contact Details."

My Home	My Accounts Markets & Research Quotes			
Summary	Edit Profile			
Edit Profile				
Preferences				
▶ <u>Update Address and Contact Details</u>				
Request an update to your Address and Contact Details by completing and submitting this online form.				

It's simple to update your address and contact details in DS Online. If you have any questions about accessing and updating your contact information in DS Online, please contact your Investment Advisor. 2. Locate the section containing the details you need to modify and click "Edit."

Update Address and Contact Details							
ou can update your address and contact detail rofile.	s at any time. The information you enter will only apply to your R	BC Dominion Securities					
Address(es)							
*Required Information							
Home/Mailing Address:		Edit					
7 CRESCENT PLACE TORONTO ON M4C 5L7 CANADA							
Mailing Address (if different from Home Address):	Clear Edit					
7 CRESCENT PLACE TORONTO ON M4C 5L7 CANADA							
Seasonal Address 1:		Edit					
Seasonal Address 2:		Edit					
Seasonal Address 3:		Edit					
Contact Numbers		Edit					
Туре	Number						
Business/Day Phone (ext)	999-999-9999 ext						

3. Apply the required changes and click "Request Update." You will receive confirmation that your request was sent.

Mailing Address (if different from Home Address): Update your details below and select "Request Update". Your Investment Advisor will contact you to confirm the new details.							
*Select/Change			Select	\checkmark			
*Street No.	*Street 7 CRESCENT PLACE	Apt./Unit/Suite No.					
Additional Delivery	Info						
*City/Town TORONTO	*Province/State	*Postal/Zip Code M4C 5L7 (A1A 1A1)					
Cancel				Request Update			

4. Your Investment Advisor will follow up with you to confirm your request.

RBC Dominion Securities Inc.* and Royal Bank of Canada are separate corporate entities which are affiliated. *Member-Canadian Investor Protection Fund. RBC Dominion Securities Inc. is a member company of RBC Wealth Management, a business segment of Royal Bank of Canada. ®Registered trademarks of Royal Bank of Canada. Used under licence. © 2017 Royal Bank of Canada. All rights reserved. 17_90081_256 (05/2017)